



Government of Bihar
Rural Development Department
BIHAR RURAL DEVELOPEMNT SOCIETY (BRDS)
Red Cross Building, Gandhi Maidan, Patna – 800001



Recruitment of Chief Operating Officer under Bihar Rural Development Society (BRDS) through Walk-in-Interview

Bihar Rural Development Society (BRDS) an autonomous society promoted by Rural Development, Govt. of Bihar seeks to build a self-motivated, committed and multidisciplinary team that identifies and steers critical rural development policy issues, support policy research, provides capacity and institutional building support, assist in development of implementation strategies and takes lead in development, implementation, management, monitoring and evaluation of programs / projects / schemes / activities under BRDS.

BRDS invites eligible Indian Citizens as candidates for its State Implementation Team to Walk-in-Interview on July 11, 2022 (Monday) from 11:00 AM to 2:00 PM at Jeevika Office, Vidhut Bhavan, Bailey Road, Patna.

The details of Position, Eligibility Criteria, Key Job Role & Responsibilities, Reservation Norms and important instructions are mentioned below:

S.No.	Designation	Level	No. of Vacant Posts & Category	Required Educational Qualification and Post-qualification Work Experience	Key Roles and Responsibilities	Consolidated Monthly Remuneration (INR)
1.	Chief Operating Officer	L1	1 UR	A Retired Government Servant not below the rank of Joint Secretary at the time of retirement in IAS/BAS cadre with at least 4 years-experience in large scale poverty alleviation	<ul style="list-style-type: none">Support CEO, BRDS in operation and management of BRDS.Lead a team of BRDS development professionals in various domains / programmes.	2,00,000/- or as per State Govt. Policy for retired Officer which ever is less) Plus Vehicle for official use.

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				<p>program – MGNREGA / PMAY-G / Rural Development.</p>	<ul style="list-style-type: none"> • Support operations and administration by advising and informing team members, interfacing between senior management and staff for the development of BRDS. • Recommend annual budget for approval and prudently manage organization's resources. • Play active roles in procurement of all types of goods and services. • Work closely with Human Resources (HR) regarding hiring practices, payroll and benefit disbursement. • Assure the organization and its mission, programs, products and services are consistently presented in strong, positive image to relevant stakeholders. • Receive and act on complaints or grievances reported by stakeholders of private or public institutions, enabling prompt actions on any issue raised by them and to avail services more effectively. • Legal and dispute resolution 	

Other Notes: -

- I. For calculation of work experiences (years), 30/06/2022 will be considered benchmark date.
- II. BRDS reserves the right to revise number of vacant positions to be recruited at any time during recruitment and selection.
- III. Key roles and responsibilities "Includes, but not limited" to above enlisted roles & responsibilities.
- IV. The position requires frequent work travel to districts/blocks/Gram Panchayats and villages.
- V. Excellent verbal, written communication skills (Hindi & English) and proven proficiency in MS-Office is desirable for all positions.
- VI. The selection process for this recruitment will include Personal Interview.
- VII. Recruitment under above mentioned vacancy is on contractual basis for "**Initial period of one year**", the contract may be revised further subject to performance and project requirement.

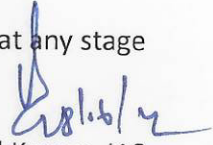
VIII. Eligibility Criteria for Retired Officers:

- Required Educational qualification for retired government officer applying for different positions is fulltime Graduation Degree.
- Required Post-qualification experience for retired government officer at different positions are enlisted below;

S. No.	Level of the Position	Eligibility Criteria
1.	L1	Retired as Joint Secretary or higher rank (State Government) with at-least 4 years of experience in relevant field/sector as per requirement of the position.

- IX. **Remuneration of Retired Govt. Officials:** For Govt. Service officers, a fixed monthly remuneration will be offered which will be equal to amount calculated after deduction of pension + DA on Pension amount (at the time of retirement) from last pay drawn + DA on last pay drawn.
- X. **Age Limit:** 01/04/2022 will be considered as benchmark date for calculation of age.
 - For retired officials' employment may continue up to 67 years of his/her age. Maximum age limit for such applicant is 65 years as on 01/04/2022.
- XI. **Reservation:**
 - The selection process of BRDS will comply with reservation rules of Government of Bihar as applicable.
- XII. It is the sole responsibility of the applicant to confirm his/her eligibility. BRDS has irrefutable right to revoke lien employment to any applicant at any stage of recruitment process, including joining.

- XIII. All educational, professional work experience and other data/information submitted by applicants will be verified during the selection process, if any of this is found to be untrue or it is found that he/she doesn't meet any of the eligibility criteria, their candidature may be cancelled without any prior notice at any stage of the recruitment and selection process.
- XIV. All expenses for attending selection process shall be borne by the applicants himself/herself.
- XV. Leave entitlements and other benefits will be applicable as per approved HR Manual of BRDS.
- XVI. List of wait list candidates will be valid for 2 years from the date of publication of the results of recruitment and selection.
- XVII. Chief Executive Officer, BRDS reserves the right to modify/cancel/revise number of vacant positions under this recruitment at any stage without prior notice.


Rahul Kumar, IAS
CEO, BRDS