

BIHAR RURAL DEVELOPMENT SOCIETY (BRDS)

5th Floor, Biscomoun Bhawan, Gandhi Maidan

Patna-800001, Bihar (India)

SHORT TERM TENDER

Ref No. 821

Date 29.09.23

Bihar Rural Development Society (BRDS) invites Short Term Invitation of sealed Quotation from interested parties for the services of “**ATS Renewal of Oracle’s PeopleSoft HRM Software including MDS**” of Bihar Rural Development Society (BRDS), Rural Development Department, Government of Bihar. The bid document is available on the www.brds.bihar.gov.in at tender section and could be downloaded by interested bidders. All bids must be accompanied by a bid security as specified in the bid document and must be delivered in the office of BRDS by Oct 18, 2023, 14.00 Hrs. Bids submitted afterward will be rejected.

1	Name of the Assignment	ATS renewal of Oracle’s PeopleSoft HRM Software BRDS including MDS
2	Date from downloading of Bid Document	Oct. 04, 2023
3	Last Date and Time for Submission of Bids	Oct. 18, 2023, 14.00 Hrs.
4	Cost of Bid Document	Rs. 5000/- Paid through DD, in favor of "Bihar Rural Development Society, Bihar, Patna", payable at Patna.
5	Validity period of Bid Security / Earnest Money Deposit (EMD)	60 Days
6	Proposal Validity period	60 Days
7	Name of the contact person	Sri Saroj Kumar, Director IT & e-Governance, Bihar Rural Development Society, Patna
8	Place, Date and Time of opening of Bid	Bihar Rural Development Society, 5th Floor, Biscomaun Bhawan, West Gandhi Maidan, Patna-800001, Bihar (India) Oct. 18, 2023, 15.00 Hrs.
9	Address at which Bid is to be submitted	Sri Sanjay Kumar, Chief Executive Officer, Bihar Rural Development Society 5th Floor, Biscomaun Bhawan, West Gandhi Maidan, Patna-800001, Bihar (India) Email address: ceo.brds-bih@gov.in

BRDS reserves the right to accept or reject any bid and to annul the bidding process or reject all bids at any time prior to contract award.

Sd/-
Chief Executive Officer
Bihar Rural Development Society

TERMS AND CONDITIONS

1. **Parties:** The parties to the contract are the vendor (The bidder to whom the order has been issued) and the Bihar Rural Development Society (herein referred as "office).
2. **Mandatory Requirement:** Bidder should be at least an Oracle Gold partner or higher. In case any bidder participation in this bidding process does not have this certification, will be disqualified from further evaluation.
3. **Time Schedule:** The project period will be **Three (3) years** and it may be extended further if needed by BRDS.
4. The offer price in prescribed format along with check list and certificate in a single sealed cover/envelope should reach the office of Bihar Rural Development Society, latest by 18.10.2023, at 14.00 hrs., super scribing "ATS Renewal of Oracle's PeopleSoft HRM Software including MDS" on top of the envelope. Bids received after the stipulated date & time shall not be accepted.
5. This office reserves the right to accept or reject any quotation without assigning any reasons.
6. **Tender Availability & its Cost:**
 - a) The bid document is available on the website www.brds.bihar.gov.in at tender section and could be downloaded by interested bidders.
 - b) Cost of Bid Document as tender fee, Rs. **5000/-** (Rupees five thousand) only, must be deposited by the bidder through Demand Draft in favor of "Bihar Rural Development Society, Bihar, Patna", payable at Patna.
 - c) The bidder shall not be permitted to withdraw his /her offer or modify the terms and conditions after submission. In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid amount of tender fee shall be forfeited.
 - d) The tenders without the tender fee will be summarily rejected.
7. **Submission of Tender documents:**

Bids shall be submitted by Registered post/speed post/By Hand before the due date & time at Bihar Rural Development Society (BRDS). Electronic bidding will not be permitted. Bids not received on due date due to any reason will not be considered and such late bid will be rejected.
8. **Opening of Tender:**

The bidder or authorized representative may be present at the time of opening of the tender. The representative attending the opening of the tender on behalf of the bidder should bring with him a letter of authorization from the bidder and a proof

of identification on the date and time indicated in the "Schedule of Tender". If the tender could not be opened at the given time and date due to any reason, the change in scheduled date & time will be intimated through mail.

9. Criteria for Evaluation of Tenders:

- a) Bidders without Oracle Gold or higher partner certification shall be rejected after following the due procedure.
- b) A committee will evaluate proposals against the mandatory criteria as detailed herein. Proposals meeting all the mandatory criteria will then be assessed. The decision of BRDS shall be final and binding on all the bidders regarding evaluation of the Tender.
- c) In case the Bidder intends to notify any grievance or concerns pertaining to the fairness of the complete process then the Bidder may send an e-mail at *ceo.brds-bih@gov.in* and *brds.director@outlook.com* giving requisite details for seeking any clarification.
- d) The tender shall be awarded to the **lowest bidder** (the bidder whose offer rate is lowest from all the other bidders).

10. Contract:

The Contract / Agreement to be signed with the selected bidder shall be as per the format of the Office.

11. GST or any applicable taxes must be paid by the bidder additionally.


29/9/23

Chief Executive Officer
Bihar Rural Development Society

ANNEXURE -1

Check list

S. No	Description	Remarks
1	Name of the bidder/company/firm./agency with full address /contact no./email.	
2	Nature of the Concern (Sole / Partnership / Company)	
3	Registration No./trade license of firm/agency,/company (copy to be enclosed)	
4	Details of other information (i.e, Copy of Pan Card, Certificate of incorporation, GST registration).	
5	Oracle Partnership Certificate/s	
6	Cost of Bid Document Details (ATS including MDS)	
7	Demand Draft Number of EMD	

I /We hereby declare that the information furnished above is true and correct.

Place:

Date:

Signature & stamp of the bidder